

On Point Reentry Consortium: GRANT WRITER

This is a volunteer opportunity,

Create, assemble attachments, and submit grant requests including possibly a presentation. Attachments include but are not limited to letters, proposals, budgets. Will be expected to conduct prospect research and maintain a respectful relationship with clients, staff, and other volunteers.

Preferred Skills:

- Excellent written communication skills.
- Top-shelf research skills.
- Ability to understand the needs of both the agency in need of funding and the organization that is offering the grant money.
- Great organizational skills.
- Being able to understand and execute complex instructions.

Scheduled dates: 4 times a year or on a as needed basis for grant writing/review

Meeting times: (3) hours max per session